

## terms and conditions

all prices are gst inclusive unless otherwise indicated

1. menu and prices subject to change
2. to confirm your function booking a catering contract requires completion and submission with a non-refundable \$500 or 25% deposit (whichever is greater)
3. payment of function must be paid in full seven days prior to the function. failure to pay in full will result in cancellation catering services and the deposit will be forfeited
4. all credit card payments incur an additional 3% processing fee
5. number of guests are to be confirmed seven days before function. this is the number of guests you will be charged for unless they increase
6. food cost includes kitchen service except for groups under 20 where kitchen and service staffing costs apply
7. beverage packages (available on request)
8. venue hire will be charged separately if required
9. functions held at a venue other than the food business restaurant incurs a set up fee – price on application
10. sit down functions for groups exceeding 20 people will require the food business to set up.
11. an additional choice in any course for sit down dinners incur a \$10 pp per course surcharge
12. table banquets individually plated incurs a \$6 per person surcharge
13. additional roaming entrée selections to the standard menu 1 is \$4.50 per person per item
14. byo fee of \$20 per bottle if held at the food business
15. food by the food business can only be served by staff provided by the food business service staff \$37.50 per hour per person (minimum 3 hrs)
16. service staff on public holidays, christmas eve and new year's eve are charged at \$55 per hour per person (minimum 4 hrs)
17. staff hours are subject to time of arrival of guests, duration of event and menu selection
18. functions held more than 20km from the CBD will incur a one hour staff travel time per staff person
19. your wedding cake can be cut and plated at your function at \$1pp
20. we can cater at your function with out staff if the food is collected from or delivered by the food business as take away
21. cocktail food items can be ordered individually at \$3.00 per item with a minimum order of 20 items
22. the food business venue is available for private functions for a minimum spend in either food and/or beverage of \$1600 on Mondays through to Thursdays and \$3000 on Fridays through to Sundays.
23. functions at the food business conclude at 12.00 midnight. should you exceed this time you incur a \$150 fee per hour/part thereof.
24. the hire and delivery of glassware, cutlery, crockery and any other equipment will be charged separately and additionally if required for your function.
25. no responsibility will be accepted for hire equipment ordered by the client
26. the client will be responsible for any damage or theft to hire equipment when delivered to the venue for your function
27. if a domestic kitchen is to be used for a private function, no responsibility will be accepted for any damage incurred – all due care will be taken to leave the kitchen in the condition in which it was found.
28. kitchen facilities provided will be cleaned thoroughly with all surfaces wiped clean.
29. rubbish that has been made in the kitchen will be removed but excess rubbish removal is the responsibility of the client
30. takeaway delivery from \$35 to metro area